



PROPOSAL FOR THE CONSTRUCTION OF A SAFE AND MODERN OFFICE ONG'ICHA SOCCER ACADEMY (OSA) – KENYA

1. Executive Summary

Ong'icha Soccer Academy (OSA) is a community-based grassroots initiative dedicated to transforming the lives of vulnerable children and youth through football, education support, mentorship, and life-skills development. As the academy continues to grow in enrollment, programs, and partnerships, there is a critical need for a small, modern, and secure office to support effective coordination, child safeguarding, and organizational sustainability.

This proposal seeks support for the construction of a safe and functional office space that will serve as the administrative and coordination center of Ong'icha Soccer Academy.

2. Organizational Background

Ong'icha Soccer Academy was established to respond to challenges facing children in the community, including poverty, school dropout, early pregnancies, substance abuse, neglect, and lack of safe recreational spaces. Through football and structured mentorship, OSA provides a protective environment where children develop discipline, confidence, teamwork, and hope for a better future.

Today, OSA serves over 200 children and youth, supported by committed coaches, volunteers, parents, and community leaders.

3. Statement of Need

Despite its growing impact, OSA currently operates without a permanent office. Administrative tasks, record-keeping, donor communication, planning meetings, and child-related documentation are handled in temporary or shared spaces that are often unsafe and unsuitable.

The absence of a dedicated office:

Limits confidentiality and child safeguarding

Weakens coordination and accountability

Reduces efficiency in communication with partners and donors

Poses security risks to equipment and records

A permanent office is essential to support professional operations and protect the dignity and safety of the children served.

4. Project Goal and Objectives

Overall Goal

To strengthen the operational capacity and sustainability of Ong'icha Soccer Academy through the construction of a safe, small, and modern office.

Specific Objectives

To provide a secure administrative workspace for staff and volunteers

To enhance child protection, confidentiality, and proper record-keeping

To improve coordination, planning, and reporting of programs

To create a professional and welcoming space for parents, partners, and donors

5. Project Description

The proposed project involves constructing a modern, modest-sized office using durable local materials and cost-effective design. The office will be practical, child-friendly, and suitable for both current and future needs.

The office will include:

A main administrative workspace

A small meeting and counseling room

Secure storage for documents and equipment

Basic ICT and office furnishings

Proper lighting, ventilation, and internet readiness

Strong security features to ensure safety

The design will prioritize functionality, safety, and long-term durability rather than luxury.

6. Target Beneficiaries

Over 200 children and youth enrolled at OSA

Coaches, volunteers, and administrative staff

Parents and guardians

Community partners and visiting stakeholders

7. Implementation Approach

Construction will be carried out in phases, from site preparation to finishing and furnishing. Local artisans and community members will be engaged to encourage ownership, reduce costs, and support the local economy. The project is expected to be completed within a short, manageable timeframe.

8. Sustainability

The office will be maintained through OSA's operational resources and community support. Having a permanent office will significantly improve governance, accountability, fundraising capacity, and partnership development, ensuring long-term sustainability of OSA programs.

9. Monitoring and Accountability

OSA is committed to transparency and accountability. Progress updates, photos, and reports will be shared with partners and donors throughout the project implementation and upon completion.

10. Conclusion and Call for Support

A safe and modern office is not just an infrastructure need—it is a foundation for protecting children, strengthening programs, and securing the future of Ong'icha Soccer Academy. This office will enable OSA to serve children with greater dignity, safety, and professionalism.

We respectfully invite partners, donors, and well-wishers to support this important initiative and walk with us in creating a safer and more hopeful future for vulnerable children in Kenya.